

CNC Operator Machinist Job Responsibilities:

Produces machined parts by programming, setting up, reading blue prints and operating a computer numerical control (**CNC machine**); maintaining quality and safety standards; keeping records; maintaining equipment and supplies. Training will be provided in certain areas for the Ideal Robit USA LLC candidate.

Shipping / Assembler Clerk Job Duties:

Logistic management is preferred but not required to perform this job, other job requirements include receiving products and shipping products that are manufactured at the facility; effectively uses inventory system to locate and gather stock for shipping; accurately update spreadsheets and stock information. Candidates must be able to lift 60 Lbs and operate a fork lift.

Assembler Job Duties:

Assembly work to be accomplished by studying blueprint specifications, and parts lists; gathering parts, and materials; packaging, palletizing and labeling for shipping.

Inside Sales, Customer and office support:

We are seeking a highly-skilled and self-motivated individual to join our growing team. The position plays a key role by performing various duties and clerical tasks. Candidates should be comfortable undertaking a variety of activities in the office, including answering sale calls and customer support calls, filing, organizing documents, and more. Reliability and a strong work ethic combined with great communication skills are a must, as well as familiarity with all necessary office equipment, software, and procedures.

Please send resume to ed.oakley@robitgroup.com